

WLWSD QUARTERLY SAFETY INSPECTIONS

ISSUE CODES

A ENTRANCES AND EXITS	
1	Is lighting adequate with no glare or shadows?
2	Is inclement weather protection provided, i.e. mats, safety strips
3	Are tripping hazards eliminated, i.e., threshold plates in good repair, absence of cords, etc
4	Are all exit doors easily opened from inside?
5	Are all exit lights working?
6	Are fire exits unobstructed?

B STAIRS AND HALLWAYS	
1	Is housekeeping adequate, i.e., floor dressing properly applied, adequate sweeping and pickup procedures, etc?
2	Is lighting adequate to eliminate glare and shadows?
3	Are treads in good repair and of nonskid materials?
4	Are all handrails in good repair?
5	Are hallways and stairs free of storage materials, equipment, etc.?
6	Are ramps provided with nonskid surface and in good condition?
7	Are all elevation differences between floors clearly defined and properly lighted?
8	Are all self-closing doors closed (not wedged or blocked open)?

C CLASSROOMS	
1	Is housekeeping adequate?
2	Are desks, chairs, and tables in good repair?
3	Are floors in good condition and not slippery?
4	Are potential hazards observable, i.e., extension cords across aisle, improperly grounded electrical equipment, etc?
5	Are rooms free of excess combustible materials?

D SCIENCE ROOMS	
1	Are chemicals properly stored?
2	Are eye wash stations and showers functional?
3	Is personal protective equipment provided?
4	Is housekeeping adequate?
5	Is all electrical equipment properly grounded and in good repair?

E KITCHEN AND DINING AREA	
1	Is the working area adequately lighted?
2	Is the housekeeping satisfactory?
3	Are floors in good repair?
4	Is all electrical equipment properly grounded?
5	Are hood filters clean and in good repair?

F MISCELLANEOUS	
1	Is the gym in good condition?
2	Are the bleachers in good condition and structurally adequate?
3	Are floors in lavatories and shower areas not slippery and clean?
4	Is first aid cabinet(s) adequately stocked?
5	Are fire extinguishers easily accessible?
6	Are emergency lighting systems operable?

G PLAYGROUND	
1	Is area around playground equipment free of hard objects?
2	Are the bases and platforms of all equipment firmly secured?
3	Are connections, clamps, etc., on equipment in good condition?
4	Is there proper fall protection under each play structure?
5	Is the border in good repair?

H MECHANICAL AND ELECTRICAL ROOMS	
1	Are rooms free of storage/clutter?
2	Are all spare electrical breaker slots covered?
3	All machine guards in place?

I OTHER	
1	Other items

